

IATA board meeting

Thursday, SEPTEMBER 29, 2022

Board Members in attendance:

Amber , President

Julie Ludwick, Secretary

Ryan Hansen, Programs

Shan Ru Lin, Communications

Members in attendance

Megan Bonke - IATA member

Meeting called to order at 7:12 central standard time

Ryan seconds.

Finances

-We have access to the bank account, Amber has the debit card.

-**Cassie** will need to go in a show her ID and phone number to get access to it as well. Did she do this yet?

-We are close to \$5,000 in our bank account currently.

-Amber's expenditures and registration will be covered for the 2022 AATA conference.

-Ryan will attend ethics and licensure opportunity topics. Amber's going to go to an all day private practice training. Will report back to board info for members.

-**Ryan** will confirm that Cassie has access to the Treasurer email.

-We need to pay CICO membership, that will be complete by **ASAP by Amber/Cassie**.

-**Amber/Cassie** will update the Zoom payment.

-Julie needs to be reimbursed the \$14 State of IL 501c3 registration.

-Add a link online for credit card payment for events so people can pay efficiently if they don't have a PayPal account.

-**Amber/Cassie** will deposit the funds from the January seminar into the account.

-Once treasurer has accounts organized, we will rent a PO Box.

-Ryan motioned to have a PO Box set up at Bridgeport Art Center (where storage unit is located). Amber seconded.

CEU's

- January seminar attendees ceus have not been sent yet –**Ryan** will do this. Amber and Ryan will connect on a meeting to do this. **Amber** will reach out to Ryan about her availability.

-Moving forward we will use Shan's private practice that has NBCC approval for CEU needs.

-In 2023 we will review the option to become an approved ceu provider thru NBCC. This would cost approximately \$400-\$800 and 5+ months and lots of paperwork. Because of this leg work and current financials, we will not pursue this now but see the benefits of it long-term.

Programs

-We did not move forward with Barbara Fish's supervision event in September due to CEU approval time line and state of IL status with the state. New proposed format and date for this

CEU supervision workshop will be start of 2023, January or February with a full 6-hour program. **Julie** will talk with Barbara Fish about our preference of a 6 hour program and what dates/times are best for her and proposed payment. We plan to finalize dates/times and get a save the date out by end of October.

-Dandelion Art Center will host an October IATA meet and greet/community gathering artmaking with some refreshments and artmaking, as a First since pandemic in-person event. 3-5 PM, Saturday, October 8, 2022. Currently we have 5 people RSVPed plus Amber.

-Caroline, owner, will not be there day of. Danielle will be our Dandelion point person. We can use their group space and use their tables. They have a fridge, microwave, sink.

-Food and beverage: **Amber** is getting food and coffee/tea/wine.

-Set-up: arrive at 2:30

-Art Supplies: **Amber** will confirm that we can use her supplies (which supplies we can use) and **Julie** will supplement with materials in storage unit.

-Adler student association knows about the event as well. Also let SAIC student association know. **Julie** can post the event on their Facebook page.

-**Amber** will do food and coffee pick up. **Julie** will be do art supplies and tea/coffee crafts/wine stuff at the storage unit.

-IATA will have a 'booth' at the virtual Adler/SAIC practicum fair to occur November 16, 2022. Amber will confirm this with Ryan as the date gets closer and plans to attend.

Communications

-**Amber** will connect with SIUE around licensure and the potential for a student liaison.

-**Shan** will announce via e-alert if you live outside of the downtown/north/northwest side of Chicago and would like to be a liaison for people who reach out to IATA that live in your area, let us know.

-**Ryan** will check-in with **Cassie** about progress of contacting Adler Art Therapy Student Association thru Adler to A) connect and B) share October event and C) pursue finding an Adler student liaison for IATA.

-Amber meet with Tyler, policy and public affairs manager for AATA, about licensure.

-Website: **Shan** needs **Cassie's** photo and credentials.

-We are updating "find an art therapist". We got 3 replies with wanting to be on the list. **Julie** will support by going through the list and contacting people.

Action items

-Tighten up role transition procedures. **Julie** will look to see if role transition docs already exist. long term in next year and a half: clean up google drive President's and Communication's is cleaned up. **Secretary, Treasurer, and Programs** will clean up theirs.

Julie motioned to adjourn meeting at 8:22PM

Amber seconded.

Meeting adjourned at 8:22PM

and report info/learning back to board.

- Ryan will confirm that Cassie has access to the Treasurer email.
- We need to pay CICO membership, that will be complete by ASAP by Amber/Cassie.
- Amber/Cassie will update the Zoom payment.
- Julie needs to be reimbursed the \$14 State of IL 501c3 registration.
- Add a link online for events so people can pay if they don't have a PayPal account.
- Amber/Cassie will deposit the funds from the January seminar into the account.
- In the fall, once treasurer has accounts organized, we will rent a PO Box.
 - Ryan motioned to have a PO Box set up at Bridgeport Art Center (where storage unit is located). Amber seconded.

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 - Food and beverage: Amber is getting food and coffee/tea/wine.
 - Set-up: arrive at 2:30
 - Art Supplies: Confirm that we can use her supplies.
 - Adler student association knows about the event as well.
 - Amber will do food and coffee pick up. Julie will be do art supplies and tea/crafts/wine stuff the storage unit.
- IATA will have a virtual space at the Adler/SAIC practicum fair to occur November 16, 2022.

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-Ryan will connect with Cassie to contact Adler Art Therapy Student Association thru Adler to A) connect and B) share October event and C) pursue finding a Adler student liaison for IATA.

-Amber meet with Tyler, policy and public affairs manager for AATA, about licensure.

-Julie and Amber met with SAIC chair, Leah Gipson, and other faculty SueEllen Semekoski, Deb DelSignore, Valerie Vasquez, licensure specialist, and Sandie Yi, in regards to views/thoughts/questions/considerations surrounding state art therapy licensure. Amber then connected with Tyler again. We will then connect with Adler and then SIUE and then pods of practitioners. Ryan and Amber will connect with Jennifer LaCavita, Adler chair and determine who else to loop in at Adler to begin the conversation.

-Website: Shan needs Cassie's photo and credentials.

-We are updating "find an art therapist". We got 3 replies with wanting to be on the list. Julie will support by going through the list and contacting people.

-We will make an infographic about art therapists having significant training vs 'art therapy certification courses' and how this is NOT art therapy.

Action items

-Tighten up role transition procedures. Julie will look to see if role transition docs already exist. long term in next year and a half: clean up google drive President's and Communication's is cleaned up. Secretary, Treasurer, and Programs will clean up theirs.

-Upload social media job description and update treasurer photo on website.

Julie motioned to adjourn meeting at 8:37PM

Ryan seconds.

Meeting adjourned at 8:30PM