IATA Board Meeting  
Sunday, April 22nd, 2018, 2-3:30 pm  
Location: Virtual  
https://www.gotomeet.me/IllinoisArtTherapy

**Attendees:**

<table>
<thead>
<tr>
<th>Executive Board</th>
<th>Committee Chairs</th>
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<tbody>
<tr>
<td>x President: Iu-Luen Jeng</td>
<td>Program Chair: June Dondlinger</td>
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<td>x President Elect: Stephanie Clark</td>
<td>Exhibitions Chair: Meredith Raque</td>
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<td>x Secretary/Archives: Sarah L’Heureux</td>
<td>x Conference Chair: Caroline Tye</td>
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<td>x Treasurer: Stephanie Clark (temp)</td>
<td>x Conference Chair Elect: Maria Kim</td>
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<td>x Membership Director: Kelly Burns</td>
<td>x Communications Chair: Sam Daab</td>
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<td>Marketing Director: <strong>vacant</strong></td>
<td>x Outreach Chair: Morgan Waggoner</td>
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<tr>
<td>x Government Affairs Chair: Lynne Linkowski</td>
<td>x Nominations Chair: Rebecca DeGraw</td>
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<td>Ethics Chair: Jen Buckler</td>
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<td>x Multicultural and Diversity Chair: Benjamin Mengebier</td>
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<td>Student Representative: <strong>vacant</strong></td>
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**Additional Attendees (please write in name if not below):**

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<tr>
<th>Jennifer Cox</th>
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<td>x Katie Ricamato</td>
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<td>X Pita Minero Bartos</td>
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MINUTES:

Iu-Luen Motion to start 2:34 pm
Kelly second all in agreement

Discussion topic 1: review minutes
- minutes abbreviated due to a glitch in the go to meetings recording
- minutes reviewed with group at greenleaf art center
- Minutes approved
- Prez motion to approve minute at 2:43
- Morgan second

Discussion 2: Storage unit
- Foster and ravenswood storage space
  - Hours M-F 9:30am-7pm sat 10 am-5pm sun 10 am - 4pm
  - Monthly cost of $65
  - 5 x 5 space
- Goal is to organize storage and to research if there is a cheaper option
- scan all documents and make them electronic on our google drive database
- group leading storage clean up: Sarah, Becca, and Steph
- storage code will be available for board member use
- Inventory will be taken
- Perishable items brought to storage

that list prepared for next meeting in May
- Morgan, Steph, Iu-Luen and Becca have items stored at homes- please inventory items
- set a annual storage clean up date
- assessment of storage unit and items needed to get more organized will be presented

at next meeting

Discussion 3: Budget
- budget proposal presented verbally
- budget will be included in minutes please see attachment
- Budget for the year is $10,084 in order to break even
- last year we were $10,000 over budget
- two major expenses is CICO at $3000 and IMHC
- IMHC assists with LPC and LCPC advocacy and contact as well as CEU's
- Conference budget for September is $1500
- Programs budget for the year is $750
- Morgan had questions about outreach budget and if travel to the different universities

was included in that budget.
- Morgan also has some outstanding receipts from expenses not reimbursed yet
- for reimbursement please call steph at 913-731-5515
Prez is calling for all departments to create an estimated expense report for future or wanted programs so that budget can be adjusted or events can be discussed
- Prez gave a deadline for May 20th
- Budget approval motioned at 3:04 pm
- Kelly seconded it and all are in agreement

Discussion 4: Events and face to face programming for 2018
- Prez called for all event ideas to be presented with an estimated expense report due by MAY 20th
- 3:10 Luen motion to have event proposals and expense reports presented on may 20th
- Becca second all in agreement

* Ben arrived at 3pm

Discussion 5: Master google folder
- Board does not have access to this yet
- Board needs to have access

Discussion 6: Outreach
- Schools involved:
  St Mary of the woods
  Adler
  SAIC
  Mount Mary University
  Edwardsville
  Other schools?
- Student reps present from St Mary of the woods and SAIC
- Caroline -- Chris Belkoff point person for Mount Mary University
- Morgan will create an estimated expense report for outreach and present it on may 20th

Discussion 7: Program Chair
- June is stepping down to focus on job finding
- June enjoys the position and will come back when things settle down for her
- Prez call for making June a thank you card
- Prez asked if anyone knows anyone who would like to temporarily take June's position till she is ready to come back
- Sam take down June’s info from the website
- Becca exit interview

Discussion 8: CEUs
- Prez wants to offer CEU's for board members for being on the board
- Prez will research how to get CEU accreditation for board members and conference
-Prez will contact CICO and IMHC to find out what options IATA has to gain CEU accreditation

Discussion 9: Conference September 2018
- Caroline idea-focus on art making and community building through art making
  - budget could be small
  - Caroline proposes September 15th or 22nd as half days
  - 9-1 or 1-5
  - board seems to like 1-5 better
  - AATA is Oct 21-24 in Miami
  - Prez wonders if Adler will sponsor our conference
  - Morgan knows the event planner at Adler and will reach out to him
  - Prez wants to know if Adler will provide the space for free if Adler students and faculty fee for attendance was waived with an RSVP
  - Prez wants to know if Adler will provide CEU’s for IATA conference as well
  - half day conference should be feeisible in the space
  - Last year full conference gained 120 attendees
  - Marketing sponsorship forms and registration
  - Morgan worked with Jaimie on marketing sponsorship and will complete this task
  - Caroline has been putting out feelers for free spaces and recommends not providing food but only snacks
  - Caroline--brain storming ideas about what we want our conference to be about
  - Art making removed and i think we should bring art back in and reconnecting as the arts
  - Also providing CEU’s but not having a key note speaker never had a mini conference so we do not know how many people can come
    - Sam--Presale for tickets at different rate so we would know who was coming and what the estimate would be
  - Keynote speakers ideas for mini conference: Lynn Kapitan, Bruce moon, Don Seiden,

Jim Bachor
- social justice and activism concerns about art making being the focus
- community IATA sponsored project -- neighborhood clean up
- Caroline -- meredith pop up gallery art we create in workshops or community art making
- Sam-community beautification project sponsored by IATA
- JJ- MOCA and art institute education division for collaboration
- JJ- may come up with description and ticket pricing--do need plan A, B, C for CEUs
- JJ- partner with others and will follow up with AATA and CICO for CEU’s
- Caroline- 4 hours = 4 CEUs
- Peta- people are motivated by CEUs

Discussion 10: Town hall meeting Ben and Jen
- IATA vs AATA
- reach those who do not want to belong to AATA due to Pense
- social media, facebook, outreach schools, word of mouth
- Membership newsletter
-Ben --town hall meeting need an agenda can use online platform and speak and take questions--Direct statement --AATA and membership component and trying to be more inclusive to all and creating second membership and answer questions
- Jen is going to check ethical guidelines
  IJ-before offer options we should let them speak--First really open --Script some questions more overall general questions last time affected by events or what attracted to events
  - Ben-- type instead of talk-- chat box print and read and go from there
  -IJ-decide how we will use the information and what we can restore
  - Dates for town hall meeting needed

Discussion 11: Hacked email
IJ email was hacked
-Sam if anyone experiences this again let me know so I can shut off your email
-IJ I will never ask you for money

Discussion 12: Art therapy database
   Tabled for next meeting May 20

Iu-luen motion to end meeting at 3:42
Kelly second all in favor as well

BUDGET FOLLOWS:

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<thead>
<tr>
<th>MONTHLY EXPENSES</th>
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<tbody>
<tr>
<td>Chase</td>
<td>Monthly Service Fees ($12/mo)</td>
<td>$44.00</td>
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<tr>
<td>Foster Ravenswood</td>
<td>Storage Unit ($65/mo)</td>
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<td>Constant Contact</td>
<td>E-mail service (50.17/mo)</td>
<td>$602.04</td>
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<thead>
<tr>
<th>ANNUAL EXPENSES</th>
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<tr>
<td>CICO (Coalition of Illinois Counselors)</td>
<td>Membership Fee</td>
<td>$3,000.00</td>
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<tr>
<td>Request discount or consider canceling</td>
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<tr>
<td>Membership</td>
<td>Description</td>
<td>Amount</td>
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<td>Hartford Liability Insurance</td>
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<tr>
<td>Go To Meeting</td>
<td>Online Meeting Platform</td>
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| 2018 CONFERENCE | | $1,500.00 |
| EVENTS/PROGRAMS | | $750.00 |
| 2018 AATA CONFERENCE - PRESIDENT | | $2,500.00 |

| MISC EXPENSES | | $200.00 |

| TOTAL ESTIMATED BUDGET | | $10,084.87 |
| TOTAL ESTIMATED INCOME | | $10,000 |
Discussion 1: Budget
   - was not proposed yet
   - will be proposed next meeting
   - prez and treasurer will meet to organize proposed budget

Discussion 2: Minutes reviewed from last meeting

Discussion 3: New IATA board
   - Maria voted in for conference elect
   - Lynn voted in for governmental affairs
   - congrats ladies!

Discussion 4: face to face board meeting events
   - budget discussed for these events
   - ideas discussed
   - nothing voted on currently
   - teams working on budget proposal
   - might be waiting on master budget
   - next face to face at 1806 w greenleaf on april 22nd 2-3:30 in honor of Earth Day
   - food provided
   - hand casting the art share
Discussion 5: Conference
- half day conference in September
- full conference in Jan/ or Feb of 2019
- push for bigger and better conference in 2019
- sept 2018 release theme for 2019
- CEUs provided for both conferences for members

Discussion 11: Next Board meeting details
Next board meeting April 22nd sunday at 2-3:30
Board members will meet at 1806 w greenleaf
Everyone can still remote in with Go To Meetings

Discussion 12: Go To Meeting Process
Please state your name before speaking
Agenda will be sent out for review and additions
Go To Meetings will now be recorded always

IJ- Motion to end meeting at 3:36 pm