



Student Representatives
Job Description
7.6.14

Term

- 1-2 Years: First Year Reps can serve two years; 2nd Year Reps can be carried over from First Year or be a first-time representative.
- Recruitment for First Year Reps and NEW 2nd Year Reps begins in September/October for the role begins in December; Returning 2nd Year Reps serve two concurrent terms
- Student Reps will take office at the Annual Chapter Meeting in December.

Description of Role

Student Rep is the overall role for students in Masters of Art Therapy programs in Illinois (Adler, SAIC, SIUE) who wish to participate in professional development opportunities on the IATA Board. Student Reps pick a committee to commit to for the year, participating in those committee's activities (logistical planning, marketing, volunteer coordination). They will also attend IATA Chapter meetings and provide input for long-term strategic planning.

Desired Attributes

Self-starter, flexible, excellent communication skills, strong networking skills, ability to work well in teams, desire to learn about and advocate on behalf of Art Therapy/Therapists in Illinois.

Responsibilities

- Maintain membership in IATA and AATA
- Assist President in preparing and submitting Chapter paperwork as delegated.
- Set annual goals at first board meeting
- Keep BOD informed through direct report to the Board Committee & Community Liaison as well as through attendance at board and chapter meetings, and written reports.
- Form a committee and lead committee meetings
- Take on additional responsibilities as requested by President.
- Select an IATA Committee to participate in and connect with the Committee Chair to determine activities and duties.
- Attend and actively participate in Chapter Meetings and assist the chair of their respective committees in setting agenda items.
- Actively work with their respective committee chairs to create strategic direction.
- Prepare reports as needed for Chapter Meetings regarding Student Rep needs and the needs of their respective committees.
- Work with Annual Conference Planning Committee's Volunteer Coordinator to organize student volunteers.

Approximate Time Commitment: 1-2 hours. More hours required during peak periods of Chapter activity, such as week prior and following Chapter or Board Meetings.