

Between Friends Position Description

Title: Youth and Family Counselor
Reports To: Children & Youth Counseling Supervisor
Classification: Exempt; Full-time Salaried
Date: July 2019

The Organization:

Between Friends envisions a community without domestic violence where all relationships are safe, equitable and just. Between Friends provides a safe, violence-free, supportive environment for individuals and families in crisis. Between Friends Helps survivors and children to recognize that their experience is shared and that the problem of domestic violence is social and political. To learn about its programs go to www.betweenfriendschicago.org

General Purpose of Position

The Youth and Family Counselor is responsible for the development and delivery of clinical services related to teens that have witnessed domestic violence and/or have been involved in dating relationships where they have been abused. The Youth and Family Counselor provides individual, family, and group counseling services for children, youth, and adults at schools and at the agency's main office.

Knowledge and Skill Requirements

Education – Masters' degree in social work or related field; 40-hour domestic violence training required upon hire.

Experience and Skills– Experience providing counseling services to adolescents, children and their families required. Experience in planning and implementing programming for teens preferred. Experience in the field of domestic violence preferred. PC literate with experience in word processing.

Licenses/Certification – Professional license (LSW/LCSW or LPC/LCPC) preferred.

Responsibilities

Program-Clinical (70%)

- Provides individual, group, and family counseling services, case management, and referrals to children, youth, and caregivers as determined by client and community. Carry a caseload of 10-15 individual clients and facilitate at least one group per week.
- Plans, implements, and evaluates the counseling services for teens and their families in coordination with the Children & Youth Counseling Supervisor
- Collaborates with agency's teen dating violence prevention program to coordinate counseling services for teens in their program as needed
- Provides outreach and education to the community about the services available to teens, children and adults at Between Friends
- Identifies and develops partnerships with local organizations and schools for service engagement
- Provides individual economic counseling with clients, which includes enrollment, completing an assessment, and collaborating with a client to establish, review, and complete goals on an economic stability plan
- Facilitates trainings on the effects of domestic violence on teens and teen dating violence intervention strategies for the agency's 40-hour domestic violence trainings and other trainings as requested

Administrative (30%)

- Maintains updated and accurate case documentation and submits necessary information to the Clinical Supervisor for statistical reporting
- Participates in individual and group clinical supervision
- Follows all Counseling and Support Services Program policies and procedures to ensure compliance with agency, funder and contract standards/requirements
- Staffs the crisis line on an as-needed basis
- Participates in the on-call crisis line rotation
- Participates in a variety of coalitions and committees to form collaborative responses to domestic violence specifically related to teens
- Participates in agency events as needed or required
- Provides services as determined by Board of Director's policies
- Completes other duties as assigned

Work Environment:

- This position operates in a professional office environment that is not fully accessible. There are two flights of stairs and no elevator. Multiple days per week, this position operates on-site at schools.
- This role routinely uses office equipment such as computers, phones, photocopiers, scanners, filing cabinets, and fax machines
- This is a full time position. Two evenings of work per week are required and Saturdays occasionally may be required
- Some travel to off-site locations may be required
- Workplace is a smoke-and drug-free environment
- Equal opportunity employer. Decisions and criteria governing the employment relationship with all employees are made in a non-discriminatory manner, without regard to race, ethnicity, creed, religion, color, sex, sexual orientation, gender identity or expression, age, national origin, citizenship status, military service and/or marital status, order of protection status, handicap, disability, or any other factor determined to be unlawful by federal, state, or local statutes.

Benefits

- Comprehensive benefits package (with some employee contributions) includes medical, dental, vision insurance
- 24 vacation days accrued throughout the first year, and 11 paid holidays
- Full time employees are eligible for a 20 paid day sabbatical after completion of five years employment

TO APPLY

- Submit cover letter, resume, and salary requirement to: careers@betweenfriendschicago.org
- Please write your name (Last, First) and Youth and Family Counselor in the subject line of your e-mail.
- Incomplete applications will not be accepted.
- No phone calls please.